Texas Southern University is an accredited higher education institution that provides equal educational opportunity to all graduates of accredited high schools in the United States and foreign countries and mature adults who have successfully passed the GED examination. The University has an open admissions policy. However, all entrants must be able to demonstrate their ability to perform successfully at the college level. The American College Test (ACT) or the Scholastic Aptitude Test (SAT) is recommended. These test scores are used for evaluation purposes. Each new student is required to take the ASSET test prior to enrolling at Texas Southern University. This test determines foundation course selections at the time of registration.

Individuals seeking admission as undergraduate students should identify the category below that best fits them and follow the steps indicated:

1. **Citizens of the United States with diplomas from accredited high schools, GED equivalents, or equivalent examinations from foreign countries that attest to the fact that they have attained the high school standard and who have never before enrolled for college credits should:**
   1. Obtain an application from the Texas Southern University Office of Admissions (at 3100 Cleburne Street; Houston, Texas 77004-9987, by calling 713-313-7071, or electronically at www.em.tsu.edu), complete it, and return it along with a required non-refundable application fee of $42.00.
   2. Request that either an official transcript from the accredited high school of record or an official GED Test Report be sent directly to the Office of Admissions at the address in step 1. Transcripts submitted must show a date of graduation. Transcripts from Texas high schools must also show successful completion of either the Texas Assessment of Academic Skills (TAAS) examination or the Texas Assessment of Knowledge and Skills (TAKS) examination. Texas high school graduates exempted from these assessment exams do not qualify for admission. Applicants submitting GED Test Reports must score a minimum of 40 on each part of the GED test to qualify for admission. Students who are home-schooled must have the parent school district assess the mastery level of courses taken with an official assessment made that may be used for grade placement and/or the award of credit since the State of Texas does not award diplomas to students in home schools. Students applying from home schools must request that the parent school district producing the assessment send a copy directly to the Office of Admissions. Students submitting official high school transcripts or official assessments of credits from home schools must have successfully completed the following high school credits:
      - 4 in English
      - 3 in mathematics
      - 2 in natural science
      - 2 in social science
      - 6 selected from a combination of foreign languages, computer science (or keyboarding), speech, journalism, and fine arts
   3. Have official copies of either ACT or SAT test scores sent directly to the Office of Admissions at the address in step 1.
   4. NOTE: Upon admission to the University, a health examination is required of all students. Questions about the health examination should be directed to the University Health Center at (713)-313-7173. Also, students may qualify for financial assistance upon admission to the University. The sub-section, “Types of Financial Aid and Assistance”, should be consulted in the previous section of this document for details.

2. **Citizens of the United States who have attended another College or University prior to seeking admission to Texas Southern University:**
   1. Application for admission, Parts A, B, and C.
   2. Submit an official transcript from each college or university attended. Transcript may be sent directly from the issuing institution(s) OR hand-carried in a sealed official envelope of the issuing institution(s).
   3. Official transcripts submitted for consideration and evaluation MUST contain the following:
Grade for all courses appearing on transcript(s)
Transcript(s) with courses “in-progress” are not acceptable.
University registrar's seal and signature
Transcript issued date
4. A transcript evaluation will be done only when:
   - Acceptance to the university is complete
   - An evaluation request has been submitted
5. Evaluations, during periods of registration, will be done on a first come-first serve basis only... allowing five (5) to seven (7) working days for processing.
6. Placement Test scores/status
7. $42.00 application fee (non-refundable, U.S. Citizens).
8. $78.00 application fee (non-refundable, International)
9. No more than sixty-six (66) credit hours completed with grades of C or better may be transferred to Texas Southern University.
   Please note that transient students can only apply for the summer Terms.
   No application will be processed without the required application fee.
Note: Students who are Permanent Residents of the United States must supply certified copies of both front and back sides of their federal Green Card along with the application for admission.

- (3) Permanent residents of the United States with diplomas from accredited high schools, GED equivalents, or equivalent examinations from foreign countries that attest to the fact that they have attained the high school standard and who have never enrolled for college credits previously should:
  1. Follow the same steps given above for citizens of the United States with diplomas from accredited high schools or GED equivalents who have never enrolled for college credits previously.
  2. In addition, submit certified copies of both the front and back sides of his/her federal Green Card along with the application for admission.
  3. Submit all specifically needed documents to the Office of International Student Affairs, Texas Southern University (at 3100 Cleburne Street; Houston, Texas 77004-9987).

- (4) Permanent residents of the United States who wish to transfer from other accredited colleges and universities should:
  1. Follow the same steps given above for citizens of the United States who wish to transfer from other accredited colleges and universities.
  2. In addition, submit certified copies of both the front and back sides of his/her federal Green Card along with the application for admission.
  3. Submit all specifically needed documents to the Office of International Student Affairs, Texas Southern University (at 3100 Cleburne Street; Houston, Texas 77004-9987).

- (5) International students who have never enrolled for college credits previously or who wish to transfer from other accredited colleges and universities should:
  1. Provide proof of graduation from high school either in conjunction with the application or separately to the Office of International Student Affairs at the address in step 1.
  2. Obtain an application from the Office of International Student Affairs, Texas Southern University (at 3100 Cleburne Street; Houston, Texas 77004-9987, by calling 713-313-7896, or electronically at www.em.tsu.edu), complete it, and return it along with a required non-refundable application fee of $78.00.
  3. Provide a financial support statement either in conjunction with the application or separately to the Office of International Student Affairs at the address in step 1.
  4. Provide official proof of completion of the TOEFL examination to the Office of International Student Affairs at the address in step 1. Applicants must have an earned score of 500 or better on the paper TOEFL or 173 or better on the computerized TOEFL to qualify for admission.
  5. Request that, if applicable, the on record college or university of current attendance transfer their SEVIS information to Texas Southern University.
  6. Request that official transcripts from all colleges and universities attended be sent directly to the Office of International Student Affairs at the address in step 1.
NOTE: The acceptability of transcripts as “official” documents is critical in the admissions process. Please read, in detail, above regarding this important matter. It is also the responsibility of all international students to have transcripts translated by an accredited company.

7. NOTE: Upon admission to the University, a health examination is required of all students. Questions about the health examination should also be directed to the Office of International Student Affairs at (713)-313-7896.

- (6) Transient students who wish to attend during SUMMER TERMS only should:
  1. Obtain an application from the Texas Southern University Office of Admissions (at 3100 Cleburne Street; Houston, Texas 77004-9987, by calling 713-313-7071, or electronically at www.em.tsu.edu), complete it, and return it along with a required non-refundable application fee of $42.00.
  2. Request that an official transcript and letter of good standing from the college or university in attendance be sent to the Office of Admissions at the address above. Note pertinent information about faxed records under admission category (2) above.

- (7) Students who have been away from the University for more than one year and now wish to return should:
  1. Obtain a readmission application form from the Texas Southern University Office of Admissions (at 3100 Cleburne Street; Houston, Texas 77004-9987, by calling 713-313-7071, or electronically at www.em.tsu.edu), complete it, and return it along with a required non-refundable readmission application fee of $42.00.
  2. Identify the category above that best fits his/her circumstances and complete the remaining steps referenced.

In admitting first-time freshmen, the University abides by the uniform admission policy as defined in accordance with Texas Education Code Chapter 51, Subchapter S.

Students who are admitted by the University, but fail to enroll for a given semester, may have their application information updated for a future semester. The application and associated fee will be honored for one (1) year from the original semester in which the application was made.

Under certain mitigating circumstances, individuals may be eligible to apply for admission during the registration period. If admission is granted under these circumstances, then the applicant must be prepared to pay his/her tuition and fees out-of-pocket.

**EARLY ADMISSION OF HIGH SCHOOL STUDENTS**

Texas Southern University’s early admission policy is designed to give high school students who demonstrate outstanding academic performance the opportunity to enroll in regular college courses for credit toward graduation while they are still enrolled in high school. The student retains high school status and has the option of enrolling either during the summer session following the junior year in high school, or in the fall of the senior year. The student must take high school courses concurrently while enrolled as a part-time student at TSU.

**Eligibility.** All Early Admission applicants must satisfy the following requirements:
1. Successful completion of the 11th grade
2. Evidence of a level of academic achievement that promises successful completion of college work. Applicants must have passed all portions of the Exit-Level Texas Assessment of Knowledge and Skills (TAKS) examination
3. Recommendation from a high school guidance counselor or principal
4. Earned either (1) a minimum GPA of 3.10 on a 4.0 scale, along with a minimum SAT combined scored of 1000 or ACT composite score of 20; OR (2) a minimum GPA of 3.50 on a 4.0 scale, along with a minimum SAT combined score of 900 or ACT composite score of 18

**Applications.** All documents pertaining to early admission must be submitted to the Office of Undergraduate Admission and must include the following:
1. Completed application form
2. Non-refundable application fee of $42.00
3. Official high school transcript showing successful completion of the TAKS examination (Exemptions do not qualify)
4. Official SAT-I, PSAT or ACT scores report (Test scores posted on a high school transcript are considered official)
5. Letter of recommendation from a high school guidance counselor or principal
Enrollment. A student who is admitted under the Early Admission Program:
1. may enroll in up to six (6) semester credit hours per eligible semester for up to two (2) years while being concurrently enrolled in high school
2. must follow University rules and regulations
3. will be classified as a special student
4. will be advised by the General University Academic Center (GUAC) in Fairchild hall

Financial Aid. Since early admission students are considered to be in college and high school at the same time, federal regulations prohibit eligibility for any form of federal financial aid (grants or loans).

Change of Status. A high school student admitted under the early admission policy who remains in good standing through high school graduation will automatically have his/her status upgraded to “unconditional undergraduate admission.” However, the student must provide an official copy of the final High school transcript with evidence of date of graduation.