

TEXAS SOUTHERN UNIVERSITY

Office of the Registrar

3100 Cleburne Street, Houston, Texas 77004

(713) 313-7071

Name Change Request Form

The University record of your name was originally taken from your application for admission and may be changed only if:

1. You have married, remarried, or divorced.
2. You have changed your name by court order or through the U.S. Justice Department.
3. Your legal name is listed incorrectly and satisfactory evidence exist for it's correction.

A request to omit a first or middle name or to reverse the order of the first and middle names cannot be honored. This office must see original documents before any name change can be honored. Thank you for your cooperation.

Date: _____
Month Day Year

Please list all name in full:

_____ *Last First Middle*

_____ *Last First Middle*

Last date attended: _____ Social security number: _____
Month Day Year - -

I request that my legal name be changed and reflected on Texas Southern University records as listed below:

Name change FROM:

_____ *Last First Middle*

Name change TO:

_____ *Last First Middle*

Reason for name change:

Marriage Divorce Court Order Justice Department

Other (please explain): _____

Signature: _____ Date: _____
Month Day Year

NAME CORRECTION ONLY:

Name as is: _____

Name Correction: _____

Signature: _____ Date: _____
Month Day Year

Signature: _____ Date: _____
Month Day Year