

**Texas Southern University**

Houston, Texas 77004

Office of the Registrar

Enrollment Management

**Petition to Transfer from One Branch to Another**

I, \_\_\_\_\_ SS# \_\_\_\_\_

hereby petition to change my major within the Department of \_\_\_\_\_ in

the College/School of \_\_\_\_\_ to the Department of \_\_\_\_\_

in the College/School of \_\_\_\_\_ for the following reason(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Approvals:**

\_\_\_\_\_  
**Dean of College/School which student is transferring to.** **Date:** \_\_\_\_\_

**Department Head** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Dean of College/School which student is transferring from.** **Date:** \_\_\_\_\_

**Department Head** \_\_\_\_\_ **Date:** \_\_\_\_\_

Prepare in Quadruplicate

Registrar

Dean

Chairman

Advisor

Self

**Revised 11/99/lss**