



Steps to Review and Accept your Financial Aid Award and Complete your Financial Aid Deferment

Step 1. Review your Award

- a. Open your internet browser (Netscape or Internet Explorer) and type <http://www.tsu.edu> in the address box at the top of the screen
- b. Click on My TSU Web,
- c. Where indicated enter your User ID (TSU ID) and PIN (MMDDYY for new users)
- d. Click on Enrollment Services
- e. Click on Financial aid.
- f. Click on Overall Status of Financial aid
- g. Select the 2009-2010 Aid year and submit

Step 2. Accept/Decline your Financial Aid Award

- a. Refer to Step 1. (a-e)
- b. Click on My Award Information
- c. Click on Award by Aid Year
- d. Select 2009/2010 Aid Year
- e. Click on Accept Award Offer Tab
- f. Go to box that says Accept/Decline Award
- g. Click submit decision

Step 3. Complete your Financial Aid Deferment

- a. Refer to Step 1. (a-c)
- b. Click on Financial Aid Deferment
- c. Select Term Fall 2009
- d. Select Yes
- e. Enter My Web Account pin
- f. Print copy for your records